Hi [Manager Name],

I would like to attend AcceleRISE, the Security Industry Association’s conference for young professionals in security, July 29-31 in Austin, Texas. AcceleRISE would be a great opportunity for me to learn more about current industry trends, network with other young security professionals and find out more about how organizations in our industry are addressing common challenges. This conference aligns with my professional development goals by focusing on leadership and soft skills development, which will ultimately benefit [insert organization name].

AcceleRISE is the premier event for young security professionals and encompasses the entire industry. Additionally, networking is an enormous part of this event; the community aspect is huge! Coming together with security professionals and hearing what colleagues are doing – or not doing, for that matter – provides invaluable learning opportunities.

**Top 3 Benefits of Attending:**

1. **Find real solutions to our top challenges.** This conference is designed for young industry professionals like me who are committed to learning and continuous improvement.

2. **Meet and learn from trendsetters.** AcceleRISE speakers, attendees and sponsors are at the forefront of the industry; they are the game changers. This is a great opportunity to find out how to achieve and maintain competitive advantage in today’s competitive global market. We can apply these practices to [insert your organization name].

3. **Networking.** I’ll make new connections with peers and find out how they are managing common challenges. Additionally, I will meet potential partners, suppliers and new employees who could help us with [insert current issue you are dealing with].

I’ve attached an outline of the sessions I am planning to attend. [attach session listing]

My projected costs for attending AcceleRISE 2020 are [insert cost] including registration, transportation, lodging, events and meals.

Attending AcceleRISE is integral to my professional development. Rather than having to attend multiple events throughout the year, by focusing on AcceleRISE I will learn about and connect with the entire industry. I will bring back new ideas, best practices and solutions that we can implement right away. Additionally, I will develop an overview of what I’ve learned and actionable takeaways for the team so that we can work together to move the department and [insert organization name] forward.

Thank you for your consideration.

Sincerely,

[Your Name]